

RENTAL AGREEMENT
PUTNEY CHAPEL Meeting House

5936 Main Street Putney, Stratford, Connecticut 06614
Reservations: putneychapel@gmail.com or 203-375-3841

Occasion - Please circle: **WEDDING** - **MEMORIAL SERVICE** - **BAPTISM**
or **SPECIAL Event** - Specify: _____

_____ **DATE** _____ **Service TIME** **Open** _____ **to** _____ **Close** _____ **Number of Guests**
(Maximum 65 or COVID-19 Restrictions)

If booking a Wedding, is a rehearsal time being requested? Yes or N/A

If Yes: _____ **Date** _____ **Time (1 hr. Max)**

Bride: _____ **Groom:** _____

PRINCIPAL Renter CONTACT: _____ **Name** _____ **Phone**

Address: _____ **Email**

RENTAL FEE - DUE WITH SIGNED CONTRACT: Weddings \$350

Other events are fee-based, pending type of rental occasion.

Please contact us for the fee schedule (Non-Refundable)

Please make checks payable to: **PUTNEY CHAPEL ASSOCIATION**

Wedding or Occasion: _____ **Fee:** _____

RENTER AGREES TO THE FOLOWING: All State of CT & Stratford COVID-19 Restrictions

No lighted candles will be used.
No smoking allowed in the building.
No tacks, nails staples or tape shall be used.
No food or beverages shall be allowed.
No confetti rice or bird food is allowed.

All waste materials to be left in trash containers.
If used, lavatories shall be left clean and in order.
Doors to be locked when building is not attended.
Renter is responsible for damage to any property.
Chapel will be open one hour prior to wedding/event.

RENTER'S SIGNATURE _____ **Date**

PUTNEY CHAPEL ASSOCIATION _____ **Date**

Return Signed Contract and Rental Fee at least 15 days prior to event, to: Mrs. Janet Halliday
The final executed contract will be emailed back to renter. 81 Whippoorwill Lane
Stratford, CT 06614